

# Appendix H: Equal Educational Opportunities/Non-Discrimination & Student Records/FERPA, Policies JB/AC & JO

## Equal Educational Opportunities/Non-Discrimination

### Polices JB/AC

Equal educational opportunities shall be available for all students, without regard to race, national origin, disability, religion, gender, gender identity, gender expression, sexual orientation or marital or parental status. Further, educational programs shall be designed to meet with varying needs of all students. The Alexandria City School Board does not discriminate on the basis of race, color, national origin, ancestry, sex, disability, age, religion, gender, gender identity, gender expression, sexual orientation, genetic information, marital status, status as a parent or pregnancy in its programs and activities. Please direct all inquiries regarding ACPS non-discrimination policies to the Department of Student Services and Equity, 1340 Braddock Place, Alexandria, Virginia 22314 or 703-619-8036.

## Student Records/FERPA

### Policy JO

#### Annual Notification

The school division shall annually notify parent/guardians and eligible students of their rights under the Family Education Rights and Privacy Act (FERPA) including:

- The right to inspect and review the student's educational records and the procedure for exercising this right;
- The right to request amendment of the student's educational records that the parent/guardian believes to be inaccurate, misleading, or in violation of the student's privacy rights and the procedure for exercising this right;
- The right to consent to disclosure of personally identifiable information contained in the student's education records, exempt to the extent that FERPA authorizes disclosure without consent;
- The type of information designated as directory information and the right to opt out of release of directory information;
- That the school division releases records to other institutions that have requested the information and in which the student seeks or intends to enroll or is already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer;
- The right to opt out of releasing the student's name, address and phone number to military recruiters or institutions of higher education that request such information;
- A specification of the criteria for determining who constitutes a school official and what constitutes a legitimate educational interest; and

The right to file complaints with the Family Policy Compliance Office in the United States Department of Education concerning the school division's alleged failure to comply with FERPA.